The NYSAR³ College Council grants, supported by the NYS Pollution Prevention Institute (NYSP2I), are awarded through a competitive application process designed to provide a limited number of awards to New York State Universities and colleges. This year, NYSAR³ and NYSP2I will provide up to $10,000.00 for projects that focus on source reduction, reuse, or recycling. Each member institution is eligible to apply for project funding up to $5,000.00. It is possible that not all applications will be awarded.

Project proposals that incorporate pollution prevention will be more competitive in the grant evaluation process. For the purposes of this Grants Program, pollution prevention (P2) is defined as reducing or eliminating waste at the source by modifying production processes, promoting the use of non-toxic or less-toxic substances, implementing conservation techniques, efficiently and effectively utilizing resources such as energy, water and raw materials and re-using materials rather than putting them into the waste stream. It is possible that not all applications will be awarded.

The grant submission period runs from January 31st to March 31th 2020. The award recipients will be announced on April 22nd (Earth Day), 2020.

This document includes all the information you need in order to submit a project proposal and grant application. Questions should be directed to College Council Grant Coordinator, Kate McArdle kwmp2i@rit.edu, 585-475-2399.

General Information

- The grant program is open only to College Council members in good standing or NYS Pollution Prevention Institute’s partner universities*. Within each college or university, however, more than one “entity” can apply – for example, student-run environmental organizations or departments.
- Proposed projects should involve a creative and innovative approach to initiating, improving, or expanding programs dealing with source reduction, reuse, or recycling (including composting and food waste management) on campus. Projects that incorporate pollution prevention strategies will receive priority funding. **NOTE: the grant program is not designed for energy or water conservation projects unless they are part of a larger 3Rs-related effort.**
- Projects should include an education component.

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• An award winner can reapply for a grant for a new project or expansion of an existing project, as long as a final report has been submitted for the initial project. A non-winning campus entity can apply for a grant for a different, unrelated project at any time.

• Grant applications will be reviewed by a committee made up of College Council representatives, regular NYSAR members and a representative from NYSP2I. This committee’s decision on award recipients will be final.

• Grant recipients must agree to provide quantitative and qualitative documentation on the impact the grant has had on targeted programs. Progress reports must be submitted every 3 months until project completion beginning 1 month after project commencement. Project must begin by September 2020. The final report is due within 3 months after the conclusion of the project and should show how the grant funds were dispensed.

Proposal Format

The grant application/project proposal should be prepared using the attached forms for consistency and to facilitate the review process. Please prepare your proposal using the attached forms and be sure to complete each section:

Project title: A concise title that describes the basic nature of the proposed project. If necessary, include 1 – 2 sentences describing the project goals and anticipated outcomes, and whether the project involves source reduction, reuse, or recycling.

Organization information: Provide the name of the college or university, the organization or department within the college or university submitting the application, primary contact information including name, title, real mail address, e-mail address, and phone number(s). Also provide the contact information for the approving supervisor, advisor, faculty member, or department head if different from the primary contact.

Detailed project description: No more than 2 pages describing the project in detail with goals and objectives and anticipated outcomes that you feel would make the project a success. Describe how the College Council grant would help achieve those outcomes.

Project Proposal / Grant Application Criteria

When answering the following questions please keep your responses to the allotted space. Information should be typed single space, 12 point font.

1. How will the project generate interest and awareness, and motivate students, faculty, and staff to get involved? (no more than 1 page)

2. Is the project sustainable, transferable, and adaptable by other colleges and universities? Why? (no more than 1 page)

3. What is the education component included in the project, and how will it be implemented? (no more than 1 page)

4. Indicate your willingness and intent to provide the requested documentation regarding the impact the grant had on the targeted program. (no more than half a page)

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About the New York State Pollution Prevention Institute

Sponsored by the New York State Department of Environmental Conservation, the New York State Pollution Prevention Institute is led by the Golisano Institute for Sustainability at Rochester Institute of Technology, and is a partnership between RIT, Binghamton University, Clarkson University, Cornell University and Rensselaer Polytechnic Institute. NYSP2I also works with the New York Manufacturing Extension Partnership to help disseminate data and strategy.

NYSP2I’s goal is to make the state more sustainable for workers, the public, the environment and the economy through pollution prevention. Pollution prevention is reducing or eliminating waste at the source by modifying production processes, promoting the use of nontoxic or less-toxic substances, implementing conservation techniques, and reusing materials rather than putting them into the waste stream.

Go to [http://www.rit.edu/affiliate/nysp2i/](http://www.rit.edu/affiliate/nysp2i/) to learn more about NYSP2I.
New York State Association for Reduction, Reuse and Recycling Inc.

College Council Grant Application

Applicant Information

Fill in all fields

PROJECT TITLE: _______________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Member Institution Name: _____________________________________________________

Submitting Department: _______________________________________________________

Primary Contact Name: _______________________________________________________

Title: _________________________________________________________

Address: __________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

Email: __________________________________________________________

Phone: __________________________________________________________

Approving Supervisor/ Advisor/
Faculty Member/ Department Head
Contact Info (If different from
primary contact) _______________________________________________________
_______________________________________________________________________

Edited January 2020
**BUDGET FORM**

Total Estimated Project Budget: $_____________________

Additional Funding Sources: ____________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Estimated Project Materials and Cost List

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Signature of approving personnel____________________________________________________________

Print Name          _____________________________________________________________
Date           _____________________________________________________________

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Environmental Justice Grant Programs.

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