

New York State Association for Reduction, Reuse and Recycling Inc.

College Council Grant Application 2022

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**INFORMATION & INSTRUCTIONS**

The NYSAR3 College Council grants, supported by the NYS Pollution Prevention Institute (NYSP2I), are awarded through a competitive application process designed to provide a limited number of awards to New York State Universities and colleges. This year, NYSAR3 and NYSP2I will provide up to $10,000.00 for projects that focus on source reduction, reuse, or recycling. Each member institution is eligible to apply for project funding up to $5,000.00. Project proposals that incorporate pollution prevention will be more competitive in the grant evaluation process. It is possible that not all applications will be awarded.

**The grant submission period runs from 2/16 to 4/22/22. The award recipients will be announced in May of this year.**

This document includes all the information you need to submit a project proposal and grant application. Questions should be directed to College Council Grant Coordinator, Melissa Cadwell [macadwel@syr.edu](mailto:macadwel@syr.edu) 315-430-3109.

***General Information***

* The grant program is open only to College Council members in good standing or NYS Pollution Prevention Institute’s partner universities\*. Within each college or university, however, more than one “entity” can apply – for example, student-run environmental organizations, college professors, or departments.
* Proposed projects should involve a creative and innovative approach to initiating, improving, or expanding programs dealing with source reduction, reuse, or recycling (including composting and food waste management) on campus. Projects that incorporate pollution prevention strategies will receive priority funding. ***NOTE: the grant program is not designed for energy or water conservation projects unless they are part of a larger 3Rs-related effort.***
* Projects should include an education component.
* An award winner can reapply for a grant for a new project or expansion of an existing project, as long as a final report has been submitted for the initial project. A non-winning campus entity can apply for a grant for a different, unrelated project at any time.
* Grant applications will be reviewed by a committee made up of College Council representatives, regular NYSAR3 members and a representative from NYSP2I. This committee’s decision on award recipients will be final.
* Grant recipients must agree to provide quantitative and qualitative documentation on the impact the grant has had on targeted programs.Progress reports must be submitted every 3 months until project completion beginning 1 month after project commencement. Project must begin by September 2022. The final report is due within 3 months after the conclusion of the project and should show how the grant funds were dispensed.
* Grant winners must be able to present the project at a NYSAR3 conference at some point upon the completion of the project or program.

***Proposal Format***

The grant application/project proposal should be prepared using the form below for consistency and to facilitate the review process.

***Project title:***  A concise title that describes the basic nature of the proposed project. If necessary, include 1 – 2 sentences describing the project goals and anticipated outcomes, and whether the project involves source reduction, reuse, or recycling.

***Organization information:*** Provide the name of the college or university, the organization or department within the college or university submitting the application, primary contact information including name, title, mail address, e-mail address, and phone number(s). Also provide the contact information for the approving supervisor, advisor, faculty member, or department head if different from the primary contact.

***Detailed project description:*** No more than 2 pages describing the project in detail with goals and objectives and anticipated outcomes that you feel would make the project a success. Describe how the College Council grant would help achieve those outcomes.

***Sponsored Programs:*** If your grants need to be channeled through Sponsored Programs, please review your budget with them to receive permissions to not included F&A and have all funds to be used for the project as the grant is $5000. If your Sponsored Programs will not allow the above, ensure your project proposal includes the F&A in your budget.

***Award:*** your proposal should include the name and address to whom we would send the award to.

***Project Proposal / Grant Application Criteria***

When answering the following questions please keep your responses to the allotted space. Information should be typed single space, 12 point font.

1. **How will the project generate interest and awareness, and motivate students, faculty, and staff to get involved? *(no more than 1 page)***
2. **Is the project sustainable, transferable, and adaptable by other colleges and universities? Why? *(no more than 1 page)***
3. **What is the education component included in the project, and how will it be implemented? *(no more than 1 page)***
4. **Indicate your willingness and intent to provide the requested documentation regarding the impact the grant had on the targeted program. *(no more than half a page)***

***\*NYS Pollution Prevention Institute University Partners include Rochester Institute of Technology, Clarkson University, SUNY Binghamton, Rensselaer Polytechnic Institute and Cornell University.***

**About the New York State Pollution Prevention Institute**

The New York State Pollution Prevention Institute is a partnership between the New York State Department of Environmental Conservation, Rochester Institute of Technology and the university’s Golisano Institute for Sustainability, Binghamton University, Clarkson University, Cornell University and Rensselaer Polytechnic Institute, with a statewide reach. NYSP2I also works with the state’s Manufacturing Extension Partnership to help disseminate data and strategy.

NYSP2I’s goal is to make the state more sustainable for workers, the public, the environment and the economy through pollution prevention. Pollution prevention is reducing or eliminating waste at the source by modifying production processes, promoting the use of non-toxic or less-toxic substances, implementing conservation techniques, and reusing materials rather than putting them into the waste stream.

Go to <http://www.rit.edu/affiliate/nysp2i/> to learn more about NYSP2I.



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College Council Grant Application

**Applicant Information**

**Fill in all fields**

**PROJECT TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Member Institution Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submitting Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Primary Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name and address for deliver of funds: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Approving Supervisor/ Advisor/**

**Faculty Member/ Department Head**

**Contact Info (If different from**

**primary contact) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**BUDGET FORM**

**Total Estimated Project Budget: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Additional Funding Sources: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Estimated Project Materials and Cost List**

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| **Item** | **Cost** | **Source** |
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**Signature of approving personnel\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**