



New York State Association for Reduction,

NYSAR<sup>3</sup>

1971 Western Ave #1180

Albany

~~Deadline Extended~~

## Got questions? E-mail Melissa Young at [nysar3greenschoolsgrants@gmail.com](mailto:nysar3greenschoolsgrants@gmail.com) 2022-2023 GREEN SCHOOL GRANTS PROGRAM ANNOUNCEMENT

The NYS Association for Reduction, Reuse, & Recycling (NYSAR3) established a grant program for public and private K-12 schools for implementation or expansion of waste reduction, reuse, and recycling, and composting programs. Since 2005, NYSAR3 has awarded 100+ schools throughout New York State that have implemented a variety of successful programs that benefited schools across the state.

NYSAR3 is pleased to announce a new round of funds of \$5,000 for 2022, for projects implemented during the 2022-2023 school year. The maximum per award is \$1,000. The goal of this grant program is to provide funds to develop new programs or support existing programs related to the 3 R's (reduce, reuse, and recycle) and composting. There is a limited pool of available funds and not all projects may be awarded, and awarded projects may not receive the full funds requested. Special consideration will be given to schools located in an area identified as a disadvantaged community\*. View map of communities [here](#).

### ELIGIBILITY

All public and private, K-12, schools in New York State are eligible to apply for funding. Applicants and programs must:

- Be a public or private school, Grades K-12, located in New York State
- Include a goal to increase awareness or minimize waste through waste reduction, reuse, recycling, and/or composting
- Agree to share program information and data with NYSAR3

### SUBMISSION INSTRUCTIONS

Application packets must include all of the following items:

1. Application Form (*see page 3*)
2. Written Project Description (*1 page or less, see page 2 for requirements*)
3. Optional - Supporting Documentation (*no more than 3 double-sided pages*)

**This round of 2022 applications must be received on Friday, June 17, 2022. Incomplete applications will not be considered.** Please submit completed applications via email: [nysar3greenschoolsgrants@gmail.com](mailto:nysar3greenschoolsgrants@gmail.com).

### APPLICATION PROCESS

Applicants must submit the "Application Form" (page 3) along with a written "Project Description" detailing your proposed recycling or waste prevention/reduction program. Applications will be assigned points based upon the following sections:

\*Environmental Justice is the fair and meaningful treatment of all people, regardless of race, income, national origin or color, with respect to the development, implementation, and enforcement of environmental laws, regulations and policies. Environmental Justice allows for disproportionately impacted residents to access the tools to address environmental concerns across and works to address environmental issues and concerns that affect primarily low income and minority communities.



## **1. COMPLETENESS OF APPLICATION**

The “Application Form” (page 3) and “Application Checklist” (page 4) must be completed legibly and all questions answered. Please ensure your application is filled out entirely. Incomplete applications will not be considered.

## **2. PROJECT DESCRIPTION**

Follow the outline described below for your application package, and include all of the following components in your Project Description:

### **A. Goals and Objectives:**

Include a title for your project. Write a project summary in two to three sentences. Describe the program you are developing/implementing/expanding. For example:

- Describe the need for this project.
- Provide details about the location and target audience.
- What are the goals and objectives of this project?
- What is the timeline for this project?
- How will this project be sustainable beyond the scope of this project timeframe?

### **B. Budget and Budget Detail:**

Provide a detailed budget (personnel, materials, event hosting, travel, etc., and dollar amounts for each). Under the budget table, include a brief justification with more details about each line of the budget.

### **C. Project Team and Partners:**

Describe your project team and partners. The project team may be composed of faculty, students, parents, and/or other staff members. In addition, list proposed partners and describe how they will help your program. Partners outside of the school setting are encouraged.

### **D. Measurable Results:**

Describe quantitative and qualitative metrics for monitoring the project. Quantitative metrics may include: number of workshops, number of people engaged, amount of material diverted, or other quantifiable metrics. Qualitative impacts may include how the project changed people’s behavior, new knowledge gained, or other information.

## **REPORTING REQUIREMENTS**

Upon completion of the project, grantees must submit a final written report. A report template form will be provided. **Reports are required upon completion of the project or within 1 year after the grant is awarded. Submission of this final report is required for future eligibility for this grant program.**

## **AWARDS NOTIFICATION**

Awards will be made annually on a competitive basis. Winners will be notified, and an announcement made on or around: **Friday, June 24, 2022**

## **QUESTIONS**

All questions and applications should be sent to [nysar3greenschoolsgrants@gmail.com](mailto:nysar3greenschoolsgrants@gmail.com).



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**NYSAR<sup>3</sup> School Recycling Grant Application 2022**  
For the 2022-2023 School Year

**APPLICATION FORM (print or type only)**

\_\_\_\_\_ Public [ ] Private [ ]  
Name of School

\_\_\_\_\_ Title/Affiliation  
Contact Person Name

\_\_\_\_\_ City State Zip  
School Street Address

\_\_\_\_\_ City State Zip  
Mailing Address

(\_\_\_\_\_) (\_\_\_\_\_) \_\_\_\_\_  
Phone # Fax #

\_\_\_\_\_ School Website  
Contact E-Mail Address

\_\_\_\_\_ Signature of School Principal  
County

\_\_\_\_\_ Date  
Amount Requested Print Name

E-mail questions and grant application to: [nysar3greenschoolsgrants@gmail.com](mailto:nysar3greenschoolsgrants@gmail.com)

*If awarded, make check payable to:*  
\_\_\_\_\_



**Grant Application Checklist**

Use the list below to ensure that you have completed the necessary application components before submitting your grant application.

- |   |           |                          |
|---|-----------|--------------------------|
| 1. Completed Application Form ( <i>1 page</i> )   | 10 points | <input type="checkbox"/> |
| 2. Written Project Description ( <i>1 page or less</i> ) includes the following:  |           |                          |
| a. Project Goals and objectives   | 40 points | <input type="checkbox"/> |
| b. Budget and Budget Detail   | 15 points | <input type="checkbox"/> |
| c. Project Team and Partners  | 20 points | <input type="checkbox"/> |
| d. Measurable Results   | 15 points | <input type="checkbox"/> |
| 3. Optional - Supporting Documentation ( <i>if any, but no more than 3 double-sided pages</i> )<br>such as price quotes, educational materials, written plans, project maps, etc. |           | <input type="checkbox"/> |